

1 APPLICATION SUMMARY

UCI: 00-0000-0000-SAMPLE
Application no.: X000000000-SAMPLE
Category: Temporary Resident Visa — Visitor (example)
Applicant: SAMPLE, Applicant
Date of birth: 1900-01-01 (example)
Citizenship: Example Country
Country of residence: Example Country
Passport: SAMPLE000000 (example)
Responsible office: Visa Office (example)
Received: 2025-01-06 (example)
Status: Closed — Refused (example)
Decision date: 2025-02-20 (example)
Refusal ground recorded: R179(b) — not satisfied applicant will leave Canada (example)

2 CASE HISTORY

DATE	ACTIVITY	STATUS	OFFICE / USER
2025-01-06	Application received (online)	Complete	Visa Office (example)
2025-01-07	Fee payment confirmed	Complete	System (example)
2025-01-14	Biometrics collected	Complete	Collection point (example)
2025-01-20	Eligibility review started	In progress	OFFICER-A (example)
2025-02-03	Background check requested	Requested	System (example)
2025-02-12	Background check: result recorded	Complete	System (example)
2025-02-19	Eligibility review completed	Complete	OFFICER-A (example)
2025-02-20	Final decision recorded: REFUSED	Complete	OFFICER-A (example)
2025-02-21	Refusal letter generated and sent	Complete	System (example)

All names, numbers, dates and offices on this page are invented for illustration. The identifiers do not follow the real UCI or application-number format on purpose.

1 NOTES

2025-01-20 OFFICER-A (example) Visa Office (example) Eligibility review

File reviewed. PA (principal applicant) requests a TRV to visit a friend for approximately three weeks. Purpose of travel stated as tourism and visiting a friend. Employment letter on file: sales assistant since 2023. Bank statement on file shows a balance that includes one large recent deposit. No previous travel outside the country of residence declared. Explanation letter on file. Background check requested. File to be reviewed on receipt of results.

2 2025-02-19 OFFICER-A (example) Visa Office (example) Eligibility review – decision

I have reviewed the application, the submitted documents and the explanation letter. Purpose of visit: tourism and visiting a friend. PA is single with no dependants. Employment history is short and the income shown is modest. Funds: the balance relies on a recent large deposit whose source is not explained in the documents. Ties to the country of residence: no property, no dependants, short employment history. Travel history: none.

3 Weighing the factors on file, I am not satisfied that the applicant has demonstrated sufficient ties to the country of residence, and I am not satisfied that the applicant would leave Canada at the end of the period authorised for the stay. Application refused under R179(b). Refusal letter to be sent.

2025-02-20 OFFICER-A (example) Visa Office (example) Final decision

Final decision recorded: REFUSED. Refusal letter generated by the system and sent to the applicant through the online account.

These notes are written for illustration in the common shape of such entries. They are not copied from any real file; the wording, the officer, the dates and the applicant are all made up.

1 ELIGIBILITY ASSESSMENT

FACTOR	REVIEWED	RESULT (EXAMPLE)
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Purpose of visit	Yes	Reviewed – concern noted
Funds	Yes	Concern noted – source of recent deposit
Employment	Yes	Short history
Travel history	Yes	None declared
Ties to country of residence	Yes	Not satisfied
Will leave Canada at end of stay – R179(b)	Yes	Not satisfied
Overall eligibility	–	FAILED (example)

3 ADMISSIBILITY ASSESSMENT

CHECK	REVIEWED	RESULT (EXAMPLE)
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Security	Yes	Passed
Criminality	Yes	Passed
Medical	No	Not required for this application
Information sharing	Yes	Result recorded
Overall admissibility	–	Passed (example)

Final decision: REFUSED – eligibility (example)

Decision recorded by: OFFICER-A (example)

Decision date: 2025-02-20 (example)

Every result on this page is invented. Real files differ in which factors appear and how results are recorded.

1 CORRESPONDENCE

DATE	DOCUMENT	DIRECTION	CHANNEL
2025-01-06	Acknowledgement of receipt	Sent	Online account (example)
2025-01-08	Biometrics instruction letter	Sent	Online account (example)
2025-02-21	Refusal letter	Sent	Online account (example)
2025-03-04	Request for records received	Received	Records request (example)

2 NOTES (CONTINUED)

2025-02-12 System (example) Background check result
Result recorded on file. Detail below not released in this sample:

s.XX (example) — withheld

2025-02-19 OFFICER-A (example) Visa Office (example) Internal remark
Remark recorded. Detail below not released in this sample:

s.XX (example) — withheld

IRCC may withhold passages from a release and must name the section of the law it relied on for each one (Privacy Act s.16(1); Access to Information Act s.10(1)). The real section number depends on the Act the request was made under; "s.XX" here is a placeholder, not a citation.

— END OF SAMPLE RELEASE —